

# **BROCKVILLE MINOR HOCKEY ASSOCIATION CONSTITUTION**

## **1. NAME**

1.1. The name of the association shall be the Brockville Minor Hockey Association hereinafter referred to as the BMHA or Association.

## **2. OBJECTIVES**

2.1. The objectives of the Brockville Minor Hockey Association are:

2.2. To promote, govern and improve organized minor hockey for players in the city of Brockville and surrounding area, receiving its authority from Hockey Canada and the Ottawa District Minor Hockey Association and participating in the Upper Canada Minor Hockey League.

2.3. To emphasize fair play and to encourage participants to play the game for the sake of the game with proper respect for fellow competitors, referees, and spectators.

2.4. To have and exercise a general care, supervision and direction over the playing interests of its teams and players.

## **3. MEMBERSHIP**

3.1. The affairs of the Association shall be managed by an executive and its directors of at least 6 members including:

3.1.1. President

3.1.2. Past President

3.1.3 Vice President

3.1.4 Secretary

3.1.5 Registrar

3.1.6 Treasurer

3.1.7 Referee In Chief

3.1.8. Directors (minimum 6 and a maximum 14) responsible for ice allocation, division convenors (6), Risk& Safety, Clinics, Equipment, Fundraising/Booster Club, Coach and Player Development, Sponsorship and Tournaments.

3.1.9 The BMHA will put forth at least one name each season to be approved by District to be full voting and working member of the District AA and A program board.

3.2. Membership in BMHA shall include all players, their parents or legal guardians, coaches, bench personnel and other volunteers for the representative and house league teams, and the executive Board of Directors.

#### **4. ANNUAL MEETING**

4.1. The annual meeting will be held each year during the months of February or March. The precise date, to be determined and announced at least 30 days prior to the meeting, by the Board of Directors.

4.2. Anyone interested in minor hockey may attend the annual meeting but must be a member of the BMHA to vote.

4.3. Only BMHA members, 18 years of age or older and attending the annual meeting shall be entitled to one vote each.

4.4. The order of business at the annual meeting shall be as follows:

4.4.1. Reading of the minutes of the previous annual meeting.

4.4.2. President's report.

4.4.3. Any special and/or committee reports.

4.4.4. Director of Finance report.

4.4.6. Amendments to the constitution and/or bylaws.

4.4.8. General business.

4.4.9. Election of Executive Members and Board of Directors.

4.4.10. Adjournment.

4.5. Nominations and/or volunteers for the Board of Directors will be accepted in writing to the Secretary or President prior to the annual meeting or orally at the annual meeting. Any voting delegate is eligible for election as a director provided he/she accepts his/her nomination verbally at the annual meeting or in writing to the Secretary or President prior to the annual meeting.

4.6. Voting shall be by ballot or standing vote for the Board of Directors.

4.7. If the positions are not all filled, the Board of Directors may choose to fill the vacancies after the annual meeting.

4.8. Each executive position shall be for a 2 year term unless the incumbent wishes to step down from their position early. The executive positions will be on alternating years as follows:

President, Secretary and Registrar on one year starting 2005/06 season to be re-elected for the 2007/08 season and onwards.

Vice President, Treasurer, Referee in Chief the opposite year starting 2005/06 season to be re-elected for 2006/07 season and onwards.

4.9. At the first meeting of the Board of Directors, members of various directors such as House league Conveners, tournament chair, and other positions not of an executive nature will be appointed by the Board.

## **5. AMENDMENTS TO THE CONSTITUTION**

5.1. The constitution shall be discussed and reviewed by the executive prior to the annual meeting for the purpose of recommending any changes.

5.2. Proposed amendments to the constitution can only be accepted by the Membership at the annual general meeting. A 2/3 majority vote of all delegates present is required at the annual general meeting to pass a Constitutional Amendment. A standing vote shall be taken unless a ballot vote is requested by 2 or more of the voting delegates.

## **6. BYLAWS**

6.1. The BMHA shall establish By-Laws outlining its organization structure and responsibilities clarifying various duties, procedures and regulations to clarify various duties, procedures and regulations by which the Association will be governed and operated.

6.2. By-laws may only be added or amended at the Annual General meeting and must be submitted for consideration a minimum of 15 days prior to the meeting date.

6.3. Amendments to the Operating manual may be made at any executive meeting. They must be properly approved and shall immediately come into effect.

## **7. Code of Conduct:**

Brockville Minor Hockey Association (BMHA) Code of Conduct identifies the standard of behaviour, which is expected of all BMHA members, including athletes, coaches, parents, directors, volunteers, staff and chaperones. BMHA is committed to providing a sport environment in which all individuals are treated with respect. Members of the BMHA shall conduct themselves at all times in a fair and responsible manner. Members shall refrain from comments or behaviours, which are disrespectful, offensive, abusive, racist or sexist. In particular, behaviour, which constitutes harassment or abuse, will not be tolerated by the BMHA.

During the course of all BMHA activities and events, members shall avoid behaviour, which brings the BMHA or the Sport of Hockey into disrepute, including but not limited to abusive use of alcohol and non-medical use of drugs. BMHA members shall at all times adhere to BMHA operational policies and procedures, to rules governing BMHA events and activities and to the rules governing any competitions in which the member participates on behalf of the BMHA.

Failure to comply with this Code of Conduct may result in disciplinary action in accordance with Discipline Policy of BMHA. Such action may result in the member losing the privileges that come with membership in BMHA, including the opportunity to participate in BMHA activities.